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## Collection Summary

**Repository:** Archives and Special Collections Library, Vassar College Libraries

**Creator:** Vassar College Dean of the Faculty

**Title:** Vassar College Dean of the Faculty Records

**Dates:** 1901-2009

**Quantity:** 42.8 cubic feet (46 boxes)

**Abstract:** The records contain material related to the operations of the Dean of the Faculty office, including events planning, faculty management, buildings operations, reports, and personnel files.

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## Administrative History

The office of the Dean of the Faculty was established in 1962, with Marion Tait becoming the first Dean of the Faculty. This office not only assisted the President directly with matters pertaining to educational policies, curriculum, dealing with office and classroom assignments, and the budget for educational equipment, but also dealt with educational policy issues in the absence of the President. While the position of the Dean of the Faculty was replaced by that of the Dean of the College in 1981, it was reestablished in 1991 and "continues to serve as 'chief academic officer', providing 'intellectual leadership... for all academic departments' and working jointly with the President to develop educational policies."\* The assistant to the Dean of the Faculty currently handles event planning.

\*Patkus, Ronald D., and Elizabeth A. Daniels. *An Administrative History of Vassar College: 1861-2003*. Poughkeepsie, NY: Vassar College, 2004.

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## Chronology

- 1913 The position of Dean of the College was established at Vassar College. Ella McCaleb served as the first Dean.
- 1962 Dean of the College position was divided into the Dean of the Faculty and Dean of Studies. Marion Tait became first Dean of the Faculty.
- 1978 H. Patrick Sullivan is appointed Dean of the Faculty.
- 1981 Office of the Dean of the Faculty was officially renamed to Dean of the College.  
Jan

1988 Nancy Dye replaces H. Patrick Sullivan as Dean of the College.

1990  
Sep Office of the Dean of the College was renamed back to Dean of the Faculty.

1994 A new Office of the Dean of the College was created from the Office of the Dean of Student Life and responsibilities previously overseen by the Dean of the Faculty, including oversight of the Office of the Dean of Studies. Colton Johnson, formerly Acting Dean of Student Life, was appointed Dean of the College.

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## Scope and Content Note

The records contain material related to the operations of the Dean of the Faculty office, including events planning, faculty management, buildings operations, reports, and personnel files.

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## Access and Use

### Access

Personnel files and other select files are closed to research. The rest of the collection is open for research according to the [regulations of the Vassar College Archives and Special Collections Library](#) without any additional restrictions.

### Restrictions on Use

Permission to quote (publish) from unpublished or previously published material must be obtained as described in the [regulations of the Vassar College Archives and Special Collections Library](#).

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## Related Material

### Related Materials

- [Vassar College Dean of the College, Dean of the Faculty Records](#)

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## Subject Headings

### Organizations:

- Vassar College--Administration
- Vassar College--Buildings

### Subjects:

- Women's colleges--New York (State)--Poughkeepsie

### VCL Categories:

- Vassar College Administrative Offices and Functions

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## Encoding Information

Encoded by Madeleine Amodio, June 2011. Updated by Emma Gronbeck, February 2024.

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## Administrative Information

### Preferred Citation

Vassar College Dean of the Faculty Records, Archives and Special Collections Library, Vassar College Libraries.

### Processing Information

Processed by Madeleine Amodio, June 2011. Updated by Emma Gronbeck, February 2024.

### Acquisition Information

Series I was transferred in 2010 (A2010-017), Series II was transferred in 2007 (A2007-050), Series III was transferred in 2014 (A2014-015), and Series IV was transferred in 2002 (A2002-009).

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## Series List

### [Series I](#). Records of the Assistant to the Dean of the Faculty, 1975-2009 (9 boxes)

This series is arranged in order of acquisition.

### [Series II](#). Reports and Personnel Files, 1968-2000 (8 boxes)

This series is arranged alphabetically by title.

### [Series III](#). Faculty Personnel Files [RESTRICTED], 2001-2003 (24 boxes)

This series is arranged alphabetically by last name.

### [Series IV](#). Faculty Load Records, 1901-1970 (5 boxes)

This series is arranged chronologically, with miscellaneous materials filed at the end of the sequence.

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